

Goods	Documents required	Customs Prescriptions	Remarks
<p>ISF must be filed 24 hrs prior to vessel loading at last foreign port. U.S. Customs may add exam holds on household goods shipments which show no ISF in Customs AMS system. Please note: A filed ISF is only viewable by U. S. Customs if it is correctly submitted according to the published ISF guidelines. Please have your U.S. customs broker / agent confirm the ISF submission is valid.</p>			
<p><b>Removal Goods</b></p>	<ul style="list-style-type: none"> <li>▪ Copy of Visa.</li> <li>▪ Copy of passport.</li> <li>▪ U.S. Customs Form 3299 (Importer's Declaration).</li> <li>▪ Inventory of goods. Please do not use the terms 'Miscellaneous' or 'Contents Unknown' on the inventory. If 'PBO' is listed - must have descriptive of item.</li> <li>▪ Ocean Bill of Lading or AWB.</li> <li>▪ U.S. Customs Service Supplemental Declaration for Unaccompanied Personal and Household Effects.</li> <li>▪ Stamped I-94 form for non-residents (if applicable)</li> <li>▪ Power of attorney form – CUSTOMS REGULATIONS REQUIRES FOR ISF SUBMISSIONS.</li> </ul>	<p>Duty free if removal goods consist of used household effects which have been in the owner's use and possession abroad for at least one year, and which will keep on being used by the owner in the new residence.</p> <p>B/L (including Express Bills of Lading) must include the following information for container movements to the USA</p> <ul style="list-style-type: none"> <li>▪ Name of the owner of the goods. (Never include DOB / SSN / Passport# on any awb or bl)</li> <li>▪ Address, city, state at origin.</li> <li>▪ Address, city, state at destination.</li> </ul> <p>Express B/L is recommended.</p>	<p>Shipper is recommended to be in U.S. when goods arrive – if not authorization to a named individual to act on their behalf is required.</p> <p>Air Waybills and Ocean Bills of Lading for shipments entering USA are to be consigned to the property owner, NOT the Destination Agent. Consignment instructions:</p> <ol style="list-style-type: none"> <li>1. In the Shippers box: full name, address, city, postal code and country of property owner</li> <li>2. In the Consignee box: full name, address, city and state (2 letter code) with postal code of the property owner (if new home/delivery address is not available then use Employer's address or alternate contact address)</li> <li>3. Notify Party: The forwarder and customs broker name, address, city, state, postal code, telephone email and fax number</li> </ol> <p>Please advise your all appropriate staff of this important change in order to avoid delays and additional charges in clearing imports consigned to agents in USA.</p> <p>Enforcement of this new regulation will probably differ in the various U.S. ports of entry. Please contact Agent(s) U.S. if you need additional information.</p>

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<b>Goods</b>	<b>Documents required</b>	<b>Customs Prescriptions</b>	<b>Remarks</b>
<b>Diplomatic goods - US Citizen</b>	<ul style="list-style-type: none"> <li>Same as Above</li> </ul>	<ul style="list-style-type: none"> <li>Same as above</li> <li>Bill of Lading Must be noted "US Diplomat Shipment"</li> <li>Duty Free Entry – however exams are possible.</li> </ul>	
<b>Diplomatic goods - non-U.S. citizen diplomats</b>	<ul style="list-style-type: none"> <li>DS1504, POA required</li> <li>Ocean bill of Lading or AWB.</li> </ul>	<ul style="list-style-type: none"> <li>Duty free entry X-ray examination / Inspection is possible.</li> <li>** all exams are possible</li> <li>BL should ALWAYS state "diplomatic shipment – Brazil Embassy".</li> </ul>	Importer's U.S. Consulate or United Nations Mission's Office must initiate the request for free diplomatic entry.
<b>Items owned less than 1 year</b>	Separate declaration on 3299 Part IV D	Subject to U.S. duties / fees	Need itemized list with description, value & country of manufacture.
<b>Inheritance</b>	<ul style="list-style-type: none"> <li>Relevant extract of the Will or death certificate.</li> <li>Copy of inventory</li> <li>Letter of inheritance from the inheritor</li> <li>3299, Supp Dec, PP, Visa, Inventory, POA</li> </ul>	<p>No duty if the inheritor writes a letter confirming that he grew up with the items and that these were in his immediate household.</p> <p>If the items were not in the inheritor's immediate household while he was growing up. Subject to duties/fees.</p>	If deceased is U.S. citizen and items are traveling as part of his/her estate, items are entitled to enter U.S. duty free. Consign to the shipper / new owner of goods.
<b>Works of Art, Antiques</b> <b>If owned by shipper for at least 1 year and are for personal use only, no proof of antiquity is required.</b>	Antiques require production of a certificate of antiquity showing approximate date of production. U.S. Customs has the right to order antiques to U.S. Customs appraisers' stores for an independent appraisal. HOWEVER N/A if owned for 1 year, personal use only, shipped with hhg.	Articles must be at least 100 years old to be considered antique and admitted duty free. Works of art are duty free if they constitute part of household goods removal, possessed by owner for at least one year and are not intended for resale. (only applicable if not HHGS shipment)	Antiques and works of art imported into the U.S. for resale are subject to different regulations.
<b>Jewellery and precious metal</b>	No separate docs required unless owned less than 1 year.	Silverware and ornaments are duty free when imported as part of normal household goods.	<b>DO NOT SHIP WITH HHGS.</b>

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<b>Computers / Electronic equipment – If owned at least 1 year (and not for resale) – no special requirements</b>	<ul style="list-style-type: none"> <li>See removal goods.</li> </ul>		
<b>Motor Vehicles including Motorcycles and trailers – NON CONFORMING to US DOT/EPA Regulations</b>	<ul style="list-style-type: none"> <li>Do Not Ship</li> </ul>	Do Not Ship	<p>To determine if Conforming or Non-Conforming – send documents listed below and do not ship without prior approval.</p> <p><b>** EXCEPTIONS **</b>            Non-U.S. diplomat clears U.S. Customs via Form DS1504 , or            Non-U.S. military personnel assigned in U.S., or            Trade shows, displays, racing vehicles etc. – or            If vehicle is over 25 years old.</p>
<b>Motor vehicles including motorcycles, and trailers – CONFORMING to US DOT/EPA Regulations</b>	<ul style="list-style-type: none"> <li>Proof of ownership (copy of US Title or Vehicle Registration)</li> <li>Vehicle must be free of all dirt / debris (including engine)</li> <li>Copy of U.S. Title, Vehicle Registration or letter from Manufacturer's U.S. Representative stating that vehicle was originally manufactured to meet U.S. Environmental Protection Agency and Department of Transportation standards</li> <li>Vehicles 25 or more years old are exempt from Environmental protection Agency and Department of Transportation standards; Required for ALL vehicles:</li> <li>DOT HS-7 (box 2A if meet all regs)</li> <li>EPA 3520-1 (box B if meet all regs)</li> </ul> <p>If vehicle is over 25 years each form has an exempt box to check, however</p>	<p>If owned less than 1 year and purchased outside of the US- Current rate of duty is 2.5% of value appraised by Customs.</p> <p>Non-conforming vehicles SHOULD NOT be shipped to the U.S.</p>	<p>With our process -- If engine and vehicle were manufactured to meet all U.S. regs, engine/door should carry a certified label stating such. That label plus the 2 required forms attesting those facts are sufficient.</p> <p>Returned U.S. vehicles – copy of previously stamped US Title is sufficient.</p>

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	completed forms are still required.		
<b>Boats with Engines</b>	Not subject to above emission rules unless the Form – EPA 3520-21.	Duty free if part of household goods, owned at least one year and not for re-sale.	Boats without Engines – see removal goods
<b>Hoverboard</b>	Prohibited	US officially bans overboard import since March 16 <sup>th</sup> , 2016. An import of hoverboards will have to be on a temporary basis with a bond posted.	<a href="https://www.iata.org/whatwedo/cargo/dgr/Documents/small-lithium-battery-powered-vehicles.pdf">https://www.iata.org/whatwedo/cargo/dgr/Documents/small-lithium-battery-powered-vehicles.pdf</a> <a href="http://www.phmsa.dot.gov/hazmat/safety-alert-transportation-of-hoverboards-lithium-battery-powered-vehicles">http://www.phmsa.dot.gov/hazmat/safety-alert-transportation-of-hoverboards-lithium-battery-powered-vehicles</a> <a href="http://gizmodo.com/us-officially-bans-hoverboard-imports-1765273203">http://gizmodo.com/us-officially-bans-hoverboard-imports-1765273203</a>
<b>Wine and alcoholic beverages</b>	For states that allow legal entry: <ul style="list-style-type: none"> <li>▪ Descriptive inventory; Type ie: White Wine / Burbon * Size of Bottle * Alcohol Content * Value per Bottle. Inventory should state, "For Personal Use Only"</li> </ul> Must include: Manufacturer's name and address Production Address FDA Code Type of Packaging Brand Name Quantity Value of Alcohol <ul style="list-style-type: none"> <li>▪ State Permit may be required.</li> <li>▪ Check with final destination state for the laws that apply.</li> </ul>	Subject to various rates of duty and taxes.	Strongly discourage the importing of wine and alcoholic beverages. Some states prohibit entry and Customs will confiscate. In other cases, importation will increase the time, cost and exams of the customs clearance process.

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<b>Food / Pantry-Goods / Dry-Goods (spices)</b>	<p>As from May 6, 2009 the Food and Drug Administration (FDA) requires the submission to FDA of prior notice of food, including animal feed that is imported or offered for import into the United States.</p> <p>Prior notice be submitted to FDA electronically via either the U.S. Customs and Border Protection (CBP or Customs) Automated Broker Interface (ABI) of the Automated Commercial System (ACS) or the FDA Prior Notice System Interface (FDA PNSI).</p> <p>The information must be submitted and confirmed electronically as facially complete by FDA for review no less than 8 hours (for food arriving by water), 4 hours (for food arriving by air or land/rail), and 2 hours (for food arriving by land/road) before the food arrives at the port of arrival.</p> <p>Food imported or offered for import without adequate prior notice is subject to refusal and, if refused, must be held.</p> <p>Shippers must provide the authorities with advance notice of Human and Animal food shipments.</p> <p>This can be done by accessing the following website: <a href="http://www.fda.gov/oc/bioterrorism/bioact.html">http://www.fda.gov/oc/bioterrorism/bioact.html</a> Once all the details of a shipment are reported the FDA will provide a registration Number, which must be stated on all Bills of Lading as well as Air Way Bills. **our process no FDA reg#s required</p>		<p>The link to information of prior notice and this rule changes is: <a href="http://www.cfsan.fda.gov/~pn/cpgpn7.html">http://www.cfsan.fda.gov/~pn/cpgpn7.html</a></p> <p>Omitting to provide the authorities with the required information may result in delays, fines or even seizure of the shipment by the government.</p> <p>Rules apply to beverages as well as food.</p> <p>Always recommend no food be shipped with hhg.</p> <p>Food can cause additional exams and delays, which ends with increased costs.</p> <p>However if food is included, it can be processed through clearances, but may cause added expense or delays.</p>
<b>Plants</b>	Prohibited.		
<b>Firearms and dangerous goods –</b>	<p>Any firearms acquired overseas require approved U.S. Alcohol, Tobacco &amp; Firearms (ATF) permit before importing to the U.S. ** ATF Permit 6 can take months to obtain. Do not ship any firearms without permit in hand. Do not ship firearms with hhg - ship separate via firearms dealer.</p>	<p>Same person can import firearms purchased by importer in the U.S. back to the U.S. provided firearms were registered with U.S. Customs before being exported from the United States. CBP Form 4455 or CBP Form 4457</p>	<p>Explosives and other dangerous goods are either prohibited or require special permits.</p> <p>If US Citizen exports firearms should file 4455 or 4457 w/ US Customs – use this for re-entry permission.</p> <p>Not recommended for import.</p>
<b>Pets</b>	Proof of inoculation.	Birds and exotic pets subject to quarantine period.	Make prior telex arrangements with US agent for meeting plane on arrival, clearing, and kennel placement.

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<b>Pornographic material, unprocessed furs, skins</b>		Importation prohibited.	Fish and wildlife items are strongly discouraged. ** May require permits and exams Ivory items are prohibited.
<b>Prescription Medicine / Over-The-Counter Medicine (for personal use only)</b>	** Prescription medicines are allowed if accompanied by a doctor's prescription and no more than a 3 to 6 month supply ** Over the counter medicines are allowed in reasonable quantities.		Illegal Drugs are prohibited.
<b>Fumigation of imported and exported wooden materials</b>	The USA Government adopted ISPM-15 (International standards for Phytosanitary Measures Publication 15: Guidelines for Regulating Wood Packaging Material in International Trade (aka NIFM-15) to standardise the treatment of wood packing materials used for the transport of goods.	Effective as from September 16, 2005, shipments into or out of the USA in wooden packaging, will have to have a Seal, which certifies that the shipment has received the required treatment (HT) Heated Treatment (a minimum wood core temperature of 56°C for a minimum of 30 minutes) or Methyl Bromide Treatment [the minimum temperature should not be less than 10°C and the minimum exposure time should not fall below 16 hours]).  The wood packing material must be marked in a visible location on each article, on at least two opposite sides of the article with a legible and permanent mark in black ink. Labels and adhesives are not allowed.  The mark should be as follows:	This does not apply to wood packing materials manufactured of: <ul style="list-style-type: none"> <li>• Raw wood of 6 mm thickness or less</li> <li>• Processed wood produced by glue, heat and pressure, or a combination thereof</li> <li>• Plywood sheets &amp; agglomerated sawdust sheet</li> <li>• Oriented wooden fibre sheets</li> <li>• Sawdust &amp; Wooden fibre</li> </ul> <p>If you have questions, please contact agents in the USA or consult the ISPM publication 15 at:</p> <p><a href="https://www.ippc.int/servlet/CDSServlet?status=ND0zNTlyNSZjdG5faW5mb192aWV3X3NpemU9Y3RuX2luZm9fdmld19mdWxsJiY9ZW4mMzM9KiYzNz1rb3M~">https://www.ippc.int/servlet/CDSServlet?status=ND0zNTlyNSZjdG5faW5mb192aWV3X3NpemU9Y3RuX2luZm9fdmld19mdWxsJiY9ZW4mMzM9KiYzNz1rb3M~</a></p> <p>Recommend Not to use burlap coverings/bags. They will cause problems with USDA – especially air shipments.</p>


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			<p><b>XX - 000</b> <b>YY</b></p>	
		<p>Where XX is the country code, 000 the producer number, YY the treatment type, and AAA the inspection agency logo.</p>		